

## **Minutes of Annual General Meeting Held Thursday 20<sup>th</sup> May 2021. 7.30pm. Woodland Village Hall**

### **Present.**

Cllr Mr C Harding. Cllr Mr R Teasdale. Cllr Mr A Rutter. Cllr Mr N L Peckett.  
Cllr Mr S Land. Cllr Mrs B Land Cllr Mr P Brydon

### **Apologies.**

None

### **Acceptance of Office**

Forms were submitted by all councilors following May election

### **Election of Officers.**

The following were proposed and agreed:

1. Chairman – Cllr Harding
2. Vice Chair – Cllr Land
3. Responsible Finance Officer – Mrs D Peckett

Register of interest and election expenses forms were submitted to the clerk for forwarding to electoral services / democratic services as appropriate.

### **Declaration of Interest.**

None.

### **Confirmation of Minutes.**

Minutes of the meeting held 11/02/2021 were read and agreed.

### **Matters Arising.**

1. In the absence of a clerk the chairman Mr C Harding agreed to act as temporary clerk (unpaid). Agreed by members.
2. Boundary change and survey: See separate minute below.
3. Traffic issues

### **Finance.**

The council was presented with the Annual Governance Statement and Accounts 2020 – 31/03/2021 and agreed all was in order and accepted the statements as follows:

1. Review & Approval of Accounting Statement
2. Review & Approval of Annual Governance Statement
3. Review & Approval of AGAR Exemption Certificate
4. Review & Approval of Asset Register
5. Review & Approval of Internal Audit Report
6. Review & Approval of Woodland P.C. Risk Assessment

7. Precept from DCC granted as previously applied for has been received. As agreed at the previous meeting the precept for 2021-22 of £2193, including grant.
8. Current account assets at last bank statement #266 of 17/05/2021 is £8540.

### **Cemetery.**

1. Water has now been turned on after winter.

### **Playground.**

1. Site and equipment generally in good order.
2. It was agreed to order the annual inspection and risk assessment from ROSPA.
3. Refurbishment of the playground equipment has now been completed by Hags. Invoiced and paid

### **Planning (New)**

1. There are no new planning applications.

### **Planning (Ongoing)**

### **Boundary Change**

Boundary change work has been put on hold for the foreseeable future, pending relaxation of the Coronavirus restriction of movement regulations.

The current situation is that we have been advised by Ros Layfield that we should submit the petition for a community review to the county council.

This would comprise of the information we have already compiled - reasons, maps, properties affected etc – plus the signatures from the prescribed number of electors.

This would be 75 from Woodland and 187 from Lynesack & Softley.

### **Correspondence & I.T.**

1. Various correspondences were read out by the clerk (acting) and made available to the members.

### **Any Other Business.**

1. The grass cutting contract has been placed with SE Landscaping of Shildon under the same conditions and costs as last year.
2. Litter bins. 3 new bins have been purchased as agreed at last meeting and are awaiting installation.
3. Traffic calming. After speaking with Durham CC traffic dept it was concluded that radar speed signs would not be a viable economic option at this time. Other measures were discussed and it was agreed to invite local police/PCSO officers to our next meeting (if possible) to discuss.
4. Briefly discussed the Neighbourhood Alert community messaging system and use.
5. Fly Tipping. There has been a national increase in instances of fly tipping although no recent instances in or around Woodland. Members asked to be vigilant and report any occurrences through the councils account with DCC 'Do it Online' service.

**Next Meeting**

Thursday 12<sup>th</sup> August 2021. 7.30 pm.  
Woodland Village Hall

*This is a true and accurate minute of the meeting as agreed by the council.*

DATE .....

SIGNED .....